

Instructions for filling the 49A PAN form-

Instructions- Please take printout of the 49a PAN form, fill up the following particulars with a pen. (ensure that there are no cancellations on the form and dont make use of any short forms.)

Mention your first name-compulsory
middle name-ie father's/husbands name-compulsory
and surname-compulsory.

In case if you have been known by any other name, then please fill it up-this is optional.

FATHER'S name -is compulsory.

Fill up other miscellaneous details.

Please dont mention the Area code, A.O code, AO Number, ward,range, representative assessee details.-Just keep them blank.

Address- Only mention the foreign address in the form. Dont mention the Indian address. .

First photo- Sign on the space provided-one across the first photo on the left hand side of the form,(don't sign beneath the snap)

Second photo- Other signature-sign beneath the 2nd photo on the right hand side of the form,(don't sign across the snap)

and then put your signature at the end of the 49a pan card form on the last page. Please mention the telephone number correctly along with the correct country code, email address and also mention the country code along with the Pin code on the address column of the 49a pan card form. For place of communication-put tick mark on the residence column.

Put the form in scanner, scan the same in JPG or PDF format and send the same to us along with the documents-Passport copy and bank statement at our email address as under-

contact@filereturn.com

For any queries contact-NIKUNJ SHAH-+91-9820442177